



## Mission View PTA Membership Meeting December 10, 2024, at 3:00 p.m. in Room 16

PTA Mission: PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

### Officers Reports:

#### President:

- Call to order & welcome
- Membership Raffle (beginning of meeting & end of meeting)
- Upcoming Event: Noche de Gala
  - Needing parent volunteers – please sign up for a time to help with selling items while your child is not singing
  - We will be selling hot chocolate for \$ 1.00 , pan dulce for \$ 2.00 each or 2 pan dulces for \$3, 72 croissants donated by Fotakis family \$1.50 each, water bottles for \$ 1.00 , headphones \$5, t-shirts for \$20 or \$25 (depending on the size)
  - Vote on price of hot chocolate and pan dulce + croissants
- Approval of last month's meetings - Mr. Saeed will have copies
- Cyclovia Fundraiser Update
  - Still waiting for the donation from the 3<sup>rd</sup> vendor (Botanas Remix)
- New Mission View T-shirt Orders \$799.73
  - We ordered our t-shirts to sell during the Noche De Gala event for families who missed the opportunity to pre-order.
  - T-shirts will be sold at youth x-small – adult x-large \$20, adult 2XL – 3XL \$25
- Outdoor lights for events purchase
  - We purchased 3 outdoor lights with stands for \$233.28 and 3- 100-foot extension cords for 96. It did put us over our \$300 limit. The total spent was \$329.28. PTA officials decided to amend the spending limit to \$330.

#### Treasurer:

- PTA Taxes Update
  - The PTA submits taxes in November each year. This year, our taxes were rejected by the IRS because of the 2-3 consecutive years of our taxes not being submitted correctly.
  - For now, we submitted paperwork for a new EIN number to use for tax donation receipts. We are hoping to have this completed before we go on winter break.
- Winter-Gram Recap
  - Winter gram tags (100 tags) + candy (mini candy canes): \$23.85 (total cost)
  - Sold so far:
- Noche de Gala Event allocated from last time \$120
  - Decorations purchased: 2 paper rolls of the brick paper (\$17.53), cardboard fireplace + hot glue sticks + fringe backdrop (\$37.55) = \$55.08
  - Food: Ms. Liz was able to meet with El Triunfo to request for 10 dozen pan dulce donations
  - Food purchased: \$25.94 for Hot Cocoa Mix, baked good bags \$14.12 = \$61.50
- The Staff Holiday Party Budget was \$600, we stayed below our budget.

- Food: Little Mexico – Expected Charge of \$380.45 for 40 people on Dec 13<sup>th</sup>.

#### New Business (Vice President):

- Noche De Gala Decorations Amendment (Ms. Swift)
  - Black paint spray cans 5.16 + white paint spray cans 7.74 + 5-gallon bucket 7.96 + 2-gallon bucket 11.92 = \$35.63 + 8.69 lights
  - New Total: \$50 + \$55.08 (already spent)
  - Increase decoration budget to \$150 (total estimated to be spent)
- Noche De Gala Food Amendment
  - We still need to purchase Pan Dulce (2 extra boxes) \$30, water to make the hot cocoa \$1 per gallon x 9 = \$12, water bottles to sell (3 cases for \$5.99 each = \$22), hot coffee cups
  - New total: \$ 80 (estimated to be spent) + \$61.50 (already spent)
  - Increase food budget to \$175 (total expected to be spent)
- 100<sup>th</sup> day of school is on January 17, 2024
  - Gift for students Proposed Budget \$60
  - Decorations Proposed Budget \$50

#### Announcements (Vice President):

- Love of Reading Week February 10 – 14<sup>th</sup>
  - Last year, all students received a book on the last day (Friday)
    - Allocated Budget from the September 2024 meeting \$800
  - Volunteer small gifts and thank you cards
    - Proposed budget: \$150 (water bottles, snacks, thank you cards)
- STEAM Night on January 28, 2025
  - Fundraiser ideas to share at our next meeting

Next Meeting: January 21, 2025 @3 pm in room 16

Adjourn: December 10th @